



West Suburban Consolidated Dispatch Center

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Operations Committee Meeting

Forest Park Village Hall, Lower Level Meeting Room
517 Des Plaines Avenue, Forest Park, IL 60130
March 27, 2018 at 9:00 am

MEETING NOTES

Members Present:

Elmwood Park Police Chief Frank Fagiano
Elmwood Park Deputy Chief Andy Hock
Forest Park Police Chief Tom Aftanas
Forest Park Police Deputy Chief Michael Keating
Forest Park Police Lieutenant Stephen Weiler
Forest Park Fire Chief Bob McDermott
Forest Park Fire Deputy Chief Phil Chiapetta
Oak Park Police Chief Anthony Ambrose
Oak Park Police Deputy Chief Frank Limon
Oak Park Deputy Chief Ladon Reynolds
Oak Park Fire Chief Tom Ebsen
Oak park Fire Deputy Chief Pete Pilafas
Park Ridge Police Chief Kaminski
River Forest Police Chief Jim O'Shea
River Forest Police Deputy Chief Daniel Dhooghe
River Forest Fire Chief Kurt Bohlmann

WSCDC:

Executive Director Brian Staunton
Deputy Director Amy Kosinsky
Supervisor Vanessa Underwood
Administrative Assistant Chris Randall

Others in attendance:

Officer Adam Stasinopoulos

Call to Order

Chief McDermott called the meeting to order at 9:02 am.

Approval of Minutes from the January 30, 2017 meeting

Motion to approve by Chief Fagiano, seconded by Chief Ebsen, motion passed.

Executive Director's Report

Executive Director Staunton reported....

Staffing

Kristen VanderKooi is progressing well through training, we project that she will be counted as a full telecommunicator sometime in April.

We are progressing through the hiring process. The application deadline was March 8th. We had 66 applicants for our one open telecommunicator spot. We are halfway through the process and 25 have been eliminated.

We held a written exam on March 24th and will be interviewing the first week in April. The goal is to have the one spot filled by May 1st.

Statistics

Deputy Director Kosinsky's, year-end and current statistics were reviewed.

Room Modifications

In an attempt to mitigate some of the excess noise in the dispatch room, we have taken steps to take some of the noise away.

First, we have installed some sound absorbing ceiling tiles. Second, we have made adjustments to some of the sound setting in the room. Finally, we have ordered some additional sound absorbing paneling to further knock down the sound.

These changes have been made to help the dispatchers to hear, and lessen their need to ask the officers to repeat radio traffic.

FY17 Sikich Audit

During February, WSCDC and Sikich conducted and completed the annual financial audit. The reports are being produced. Dan Berg will be scheduled to appear in front of the Board of Directors. He will most likely meet with the board in May.

GIS Crime Mapping Project

WSCDC had been working in conjunction with MGP to create a server that will help MGP with a crime mapping project that they have been working on for Oak Park and River Forest.

CAD Update

The CAD status meeting was well attended. The CAD diverse has been updated to 17.5 for all departments. Superior's senior management has been contacted about outstanding tickets, open support items and lagging response time. A list of outstanding items will be added to future committee packets.

VHF Radio

The transmitter and receiver has been moved to 150 Forest and the difference in clarity has been apparent. The antenna will be raised from 40 to 75 feet improve the transmissions west of Lathrop to 1st avenue. A receive sight will be turned on at 1111 Ontario as well to eliminate any dead zones. Propagation studies are being done to look into the 6 recommended sites and any other sites that will make a marked improvement. The studies will be completed by the end of next week.

The poor condition and quality of the portable radios were discussed as well as long and short-term solutions. Proper use of the radios and basics were outlined and are the only viable solution until the long-term solution of having all agencies and departments having the same new portable systems happens.

The capital plan discussion planned for April/May will include new portables for the agencies.

First Net

First Net is offering the newest technology with an attractive cost. They are in competition with Verizon so the back and forth to keep or gain our business is constant. There are many pros and cons to both and are continuing to be researched.

The state has already signed on with First Net.

Both will be asked to give presentations to the committee.

LEADS

The dispatchers will continue to put the leads information in the notes section of the ticket.

Call Sign

River Forest, Forest Park, Oak Park having been added to front end of the call signs has been well received.

LEADS/Cook County T-1 Connections

Cook County has sent a letter to Elmwood Park and Oak Park about getting off of their T1 connection and establishing a combined connection. Director Staunton will do further research into this and bring his findings to the next meeting.

National Telecommunicator Week

Sunday, April 8 marks the beginning of National Telecommunicator Week. All were invited to visit the center to show appreciation and support.

Director Staunton issued a reminder that desk personnel were previously trained to enter repos and relocations into CAD.

Chief O'Shea questioned the *exigent circumstances* listed on our policy for pinging cells phones was discussed and it was agreed that criminal sexual assault, aggravated vehicular hijacking, vehicular hijacking, armed robbery, home invasion, residential burglary, will be added and the amended policy will be forwarded to the committee.

Adjournment

The meeting was adjourned @ 10:10 am, by Chief O'Shea, seconded by Chief Ambrose.

Respectfully Submitted,

Chris Randall, Administrative Assistant