



West Suburban Consolidated Dispatch Center

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Board of Directors Meeting River Forest Village Hall – 2nd Floor Conference Room Date: July 24, 2015 @ 2:30 pm

In attendance:

Cara Pavlicek – Oak Park Village Manager
Eric Palm – River Forest Village Administrator
Paul Volpe – Elmwood Park Village Manager
Shawn Hamilton – Park Ridge City manager

WSCDC

John Ferraro – Executive Director
Christine Randall –Administrative Assistant

Call to Order

Village Manager Volpe called the meeting to order at: 2:33 pm.

Approval of Minutes from May 7th meeting

A motion was made by Village Administrator Palm, seconded by City Manager Hamilton;
Motion approved by voice vote.

Executive Director's Report:

- Second Bank Account opened with MB Financial Bank in River Forest to diversify & for FDIC insurance reasons
- Replaced Employee that has gone part-time with Nick Tristano (from Elmwood park)
- Insurance open enrollment 3 people made changes
- Recounted the River Forest incident. Outstanding service awards given to Nick Risicato, Erica Bell, Nicole Hart.
- Reviewed the Bill Listing & Budget to Actual Report

Approval of Bill Listing

A motion was made by Village Administrator Palm, seconded by Village Manager Pavlicek;
Motion approved by voice vote.

CAD Update

- Reviewed & Discussed CAD Summary, self/police-initiated ticket statistics, chief's recommendations & concerns about funding formulas.
- Budget draft will be available at the September meeting
- Final CAD Audit- We were certified and have begun training
- Checking Interface with 911 & LEADS
- Records will use T1 lines for connectivity
- Future-Comcast Hybrid Fiber to replace T1 lines
- Looking into an unlimited data package from Verizon due to overage costs
- Go live date, week of September 22, 2015

Accounting Services RFR/Recommendations

After brief discussion, a motion was made by Village Administrator Palm, seconded by Village Manager Pavlicek to authorize the Executive Director to negotiate an agreement for accounting services with Lauderbach & Amen, LLP, with a monthly fee not to exceed the amount presented and to provide either a reasonable termination provision for the organization or a 1 or 2 year contract with renewable terms.

Motion approved by voice vote.

Closed Session

A motion was made by City Manager Hamilton, seconded by Village Manager Pavlicek to go into closed session @ 3:05 pm to discuss legal issues, personnel and insurance matters.

Motion approved by voice vote.

Roll Call

Cara Pavlicek – Oak Park Village Manager

Eric Palm – River Forest Village Administrator

Paul Volpe – Elmwood Park Village Manager

Shawn Hamilton – Park Ridge City manager

WSCDC

John Ferraro – Executive Director

Christine Randall – Administrative Assistant

Returned to Open Session

A motion was made by Village Manager Volpe, seconded by Village Administrator Palm to return to open session @ 3:41 pm.

Motion approved by voice vote.

A motion was made by Village Administrator Palm, seconded by Village Manager Pavlicek to approve a payment of \$8,500 to Allied in connection with the Annette Volpe matter.

Motion approved by voice vote.

Adjournment:

The meeting was adjourned @ 3:44 pm.

Christine Randall, Administrative Assistant