



West Suburban Consolidated Dispatch Center

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Board of Directors Meeting Elmwood Park – 2nd Floor Conference Room Date: October 8, 2015 @ 2:00 pm

In attendance:

*Cara Pavlicek – Oak Park Village Manager
Eric Palm – River Forest Village Administrator
Chief Frank Fagiano – Elmwood Park Police Chief
Shawn Hamilton – Park Ridge City Manager*

WSCDC

*John Ferraro - Executive Director
Amy Kosinsky - Deputy Director
Christine Randall - Administrative Assistant*

Call to Order

Village Administrator Eric Palm called the meeting to order at: 2:02 pm.

Approval of Minutes from July 24th meeting

A motion was made by City Manager Hamilton, seconded by Village Manager Pavlicek;
Motion approved by voice vote.

Executive Director's Report:

- Lauterbach & Amen, L.L.P. have officially begun work as our new accountants. Positive changes have been noticed.
- Interviewing 2 applicants today. Both underwent the psyche evaluation done by Dr. Selvig and it has proved to be very insightful.
- Union talks are going well & we are hopeful in getting a deal signed before the Executive Director's departure.
- With the implementation of new CAD the learning process as it relates to the processing of reports is ongoing.
- Reviewed the Bill Listing & Budget to Actual Report

Approval of Bill Listing for September 2015

A motion was made by Village Manager Pavlicek, seconded by; City Manager Hamilton
Motion approved by voice vote.

CAD Update

- We went live with CAD September 22nd and have a punch list of about 20 (down from 40) items. We will continue to work with Sungard to fix them.
- Sungard is owed \$114, 000. Although, the agreement is to issue payment 30 days after the go live date, the payment will be withheld until bugs are worked out.
- Ted & Chris are working on the connectivity issue that Elmwood Park is experiencing.
- Chief Fagiano expressed his concerns and inquired about someone from Sungard coming out to assist with RMS.
- The cost and options for citation software were discussed.
- The CAD status call included 20 users that dialed in last week and 3 this week.
- The survey monkey done at the beginning of the CAD project was not accurate as it concerns the number of licenses needed. More Visio licenses are needed. The cost is \$230 per license.
- The state of Illinois is requiring 20 examples of accident reports before they will allow transmittals.

WSCDC FY 2016 Budget

After a detailed overview was given with budget recommendations given based off of future technology and growth of the center, a motion was made by Village Administrator Eric Palm, seconded by Village Manager Pavlicek; to approve the 2016 budget along with approving the cost allocations consistent with FY 2015 due to the circumstances with the City of Park Ridge coming on board. This will allow for a true year of experience by which to base next year's allocations from.

Motion approved by voice vote.

Closed Session

A motion was made by City Manager Hamilton, seconded by Village Manager Pavlicek; to go into closed session @ 2:47 pm to conduct interviews, discuss collective bargaining and personnel matters.
Motion approved by voice vote.

Roll Call

Cara Pavlicek – Oak Park Village Manager

Eric Palm – River Forest Village Administrator

Chief Frank Fagiano – Elmwood Park Police Chief

Shawn Hamilton – Park Ridge City Manager

WSCDC

John Ferraro - Executive Director

Amy Kosinsky - Deputy Director

Christine Randall - Administrative Assistant

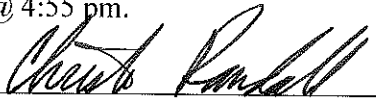
Returned to Open Session

A motion was made by Village Administrator Palm, seconded by Village Manager Pavlicek; to return to open session @ 4:45 pm.

Motion approved by voice vote.

Adjournment:

The meeting was adjourned @ 4:55 pm.



Christine Randall, Administrative Assistant