



## **West Suburban Consolidated Dispatch Center**

400 Park Avenue  
River Forest, IL 60305

Administrative Assistant  
Crandall@wscdc.org  
708.771.1911 Office  
708.771.9119 Facsimile

---

### **Board of Directors Meeting Oak Park Conference room 102 Date: December 15, 2015 @ 2:30 pm**

#### **In attendance:**

*Shawn Hamilton – Park Ridge City Manager  
Cara Pavlicek – Oak Park Village Manager  
Eric Palm – River Forest Village Administrator  
Paul Volpe – Elmwood Park Village Manager*

#### **WSCDC**

*Brian Staunton - Executive Director  
Amy Kosinsky - Deputy Director  
Vanessa Underwood - Supervisor  
Christine Randall - Administrative Assistant*

#### **Call to Order**

Village Administrator Volpe called the meeting to order at: 2:30 pm.

#### **Approval of Minutes from October 8, 2015 meeting**

A motion was made by Village Administrator Palm, seconded by City Manager Hamilton;  
Motion approved by voice vote.

#### **Executive Director's Report:**

- Executive Director Staunton reported that John was able to assist greatly for 6 days before his departure by getting him up to speed with all projects, current state of affairs and future plans. Introductions to vendors and visits to the agencies were also covered.
- Pro Q.A. (EMD assistance) implementation project is set to begin on January 6, 2016. Installation and training will take place throughout the month of January, with an expected go-live date of January 28, 2016.
- Executive Director Staunton along with Deputy Director Kosinsky met with members of the Forest Park Police and Fire Department about the opportunity to have WSCDC provide dispatch services for the Village of Forest Park. The state requires a written 911 consolidation plan in place by July 1, 2016 for all non-consolidated centers.
- Two new employees were added, Joseph Loiacono & Michael Sullivan

- Award presented to Deputy Director Kosinsky by APCO @ the conference in Springfield, for Supervisor of the year. Telecommunicator Gina Mehl received WSCDC's Outstanding Service Award for handling a call from a victim of an alleged assault with a great deal of empathy, compassion and professionalism.
- Village Administrator Palm informed the board that Triton College is receptive to being the new home for WSCDC.
- Executive Director Staunton put together some information as requested by Triton based on the present needs and future growth of the center. Around 8,000 square feet would be needed to accommodate WSCDC's needs. He also introduced the idea of a detention facility under the new center as an added incentive for agencies to eliminate the need for an overnight police desk position. This is already in play at some 911 centers.
- Reviewed the Bill Listing & Budget to Actual Report

#### **Approval of Bill Listing for October-November 2015**

A motion was made by Village Administrator Palm, seconded by; City Manager Hamilton  
Motion approved by voice vote.

#### **Deputy Director Report**

Deputy Director Kosinsky reported that the new CAD activity report gives much better detail. Every stop, citizen assist, premise check, self-initiated, etc. receives an incident number in the system. This is a better tool for viewing the actual activity for each department since everything is counted and identified.

#### **CAD Update**

- The remaining action list consists of 12 items. Sungard is actively assisting in clearing them but, at a slower pace than previously handled. The issues are mainly RMS, Mapping & Firehouse. Pat Walker continues to do updates in Maps. Sungard is aware that they will not receive their final payment of \$116,000 until all issues are resolved.
- CAD meetings continue to have a low turnout. The importance of the utilization of the CAD monthly meeting and phone conferences was expressed.
- Mapping has been the biggest issue for the TCs as well as the system's failure to recognize several intersections and borders. However, the TCs appreciate new CAD's visual zooming capabilities and continue to settle into the workings of the new system.

#### **WSCDC/I-FOP Contract**

On December 3, 2015, the union unanimously ratified the contract which includes a 2.50% wage increase over the 3 year life of the contract.

#### **Approval of the FOP Contract**

A motion was made by Village Administrator Palm, seconded by; City Manager Hamilton  
Motion approved by voice vote.

#### **Property & Casualty Insurance Renewal**

Horton declined to quote the policy due to two high losses within 2 years (Bardgett & Volpe Matters). Gallagher declined to quote the policy due to the fact that they use secondary market underwriters (Trident) who are not comfortable writing for public safety or any government municipality in Cook County. FIS introduced a 5% increase from \$18,071 vs \$19,249.

**Approval of Insurance Renewal**

A motion was made by Village Administrator Palm, seconded by; Village Manager Pavlicek  
Motion approved by voice vote.

**Election of Board Chairperson for 2016**

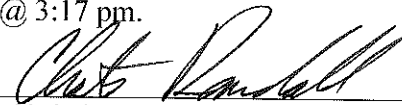
A motion was made by Village Administrator Palm, seconded by; Village Manager Pavlicek that  
Park Ridge City Manager Hamilton be appointed the Chairperson for the Board of Directors in 2016  
and Park Ridge Police Chief Frank Kominski be appointed as Chairperson for the Operations  
Committee for 2 years.

**Closed Session**

A motion was made by Village Administrator Palm, seconded by Village Manager Pavlicek; to go  
into closed session @ 2:57 pm to discuss personnel matters.  
Motion approved by voice vote.

**Adjournment:**

The meeting was adjourned @ 3:17 pm.

A handwritten signature in cursive script, appearing to read "Christine Randall", written over a horizontal line.

Christine Randall, Administrative Assistant