



West Suburban Consolidated Dispatch Center

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Operations Committee Meeting

River Forest Community Room

January 27, 2016 at 2:00 pm

MEETING NOTES

Members Present:

Elmwood Park Police Chief Frank Fagiano
Elmwood Park Fire Chief Kevin Miller
Oak Park Police Chief Rick Tanksley
Oak Park Police Deputy Chief Anthony Ambrose
Oak Park Police Deputy Chief Frank Limon
Oak Park Fire Deputy Chief Pete Pilafas
Park Ridge Police Deputy Chief Duane Mellema
River Forest Police Chief Greg Weiss
River Forest Police Deputy Chief Jim O'Shea
River Forest Fire Chief Jim Eggert

WSCDC:

Executive Director Brian Staunton
Deputy Director Amy Kosinsky
Supervisor Vanessa Underwood
Administrative Assistant Chris Randall

Call to Order

Chief Fagiano called the meeting to order at 2:10 pm.

Approval of Minutes from the December 2, 2015 meeting

Motion to approve by Chief Tanksley, seconded by Deputy Chief Mellema, motion passed.

Executive Director's Report/CAD Update

Executive Director Staunton reported....

- January 28, 2016 the ProQA system is set to go live. ProQA is an enhanced and more efficient electronic version of the existing Priority Dispatch EMD system that we are currently using. This software will aid in the call taking process for medical emergencies and

allow the telecommunicators to gather information and give instructions in a more efficient manner.

- The Union's collective bargaining agreement was unanimously approved by the Board of Directors. The contract was ratified, signed and went into effect on January 1, 2016. The agreement will remain in force through the end of 2018.
- On January 2 & 3, 2016 the center lost phones for 22 1/2 hours. This was caused by an AT&T software malfunction due to a bad card. Our personnel jumped right into action by going to multiple locations to continue the operation. The understanding and support given by the member agencies was very helpful and greatly appreciated.
- Due to holidays and various vacations between the center and Sungard the progress in resolving issues in CAD with Sungard had slowed. They have not been paid the remaining balance and will not until all items on the punch list have been taken care of, 8 remain & are mostly RMS & fire house related, while streets and town borders are an ongoing issue. Sungard proposed waiting to fix the MCT issue now because a new release version will be available in mid-February and will likely fix any bugs. They were informed that this was unacceptable.
- The CAD meeting held January 26, 2016 produced a low turnout.
- Chief Fagiano informed the committee that the state is not yet equipped to accept the data for the pedestrian stop cards.
- Future partnerships with surrounding communities, maximizing the current center and plans for expansion was discussed.

Deputy Director's Statistics Report

Deputy Director Kosinsky reported....

When looking at the statistics report, the current way of tracking due to new CAD is noticeably different. Beginning with January you will see your monthly CAD event, report number and YTD for both of those. This will give us a better handle on the numbers and activities for each agency.

Radio /911 Update

- ICC annual filing is due by January 31, 2016 as required by the state. Most letters have been received.
- Applications for state grant money is available through the end of March to individual municipalities to assist in the initial buy in cost for consolidation.

Additional Comments

- Deputy Chief Mellema informed Executive Director Staunton & Deputy Director Kosinsky that Park Ridge is doing a Federal grant for crisis intervention team training. One of the grant's components is to facilitate training for dispatchers. The deadline is the middle of year and they need to coordinate with WSCDC in order to be in compliance.
- Cook County is establishing an EOC. This will allow them to use our radios frequencies in the event of a disaster. A meeting is scheduled for next week between John Kiser & Executive Director Staunton to get further details. Information obtained will be passed on to the Operations Committee.
- The use of a wedge channel and back up portables were used during the AT&T malfunction. Discussion ensued about a console or new equipment that would fit the Elmwood Park, Oak Park & River Forest 800 channels, wedge channel and 3 inter opt channels, so that the center wouldn't have to work off of a base station or portables. Radio upgrades are part of the WSCDC's future forecast. The current radio consoles will no longer be supported at the end of 2017 so an upgrade will be necessary. Executive Director Staunton will discuss with Chi-com what these plans will entail.

Adjournment

Motion to adjourn was made by Chief Eggert, seconded by Chief Weiss, motion passed.

The meeting was adjourned @ 2:32 pm.

Respectfully Submitted,



Chris Randall

Administrative Assistant