



West Suburban Consolidated Dispatch Center

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Operations Committee Meeting

Park Ridge Public Works Building, 2nd floor conference room

March 24, 2016 at 2:00 pm

MEETING NOTES

Members Present:

Elmwood Park Police Chief Frank Fagiano
Elmwood Park Fire Chief Kevin Miller
Oak Park Police Deputy Chief Anthony Ambrose
Oak Park Fire Deputy Chief Pete Pilafas
Park Ridge Police Chief Frank Kaminski
Park Ridge Police Deputy Chief Duane Mellema
River Forest Police Chief Greg Weiss
River Forest Police Deputy Chief Jim O'Shea
River Forest Fire Chief Jim Eggert

WSCDC:

Executive Director Brian Staunton
Deputy Director Amy Kosinsky
Administrative Assistant Chris Randall
I.T. Kris Cieplinski (Prescient Solutions)

Others in attendance:

Park Ridge Police Commander Leavitt
Park Ridge Police Commander Shaughnessy

Call to Order

Chief Kaminski called the meeting to order at 2:02 pm.

Approval of Minutes from the January 27, 2016 meeting

Motion to approve by Chief Weiss, seconded by Deputy Chief Ambrose, motion passed.

Executive Director's Report/CAD/Radio Update

Executive Director Staunton reported....

- Sungard has begun to provide us with different personnel to help get through the remaining issues on the action list. The remaining issues are RMS and Firehouse related.
- Progress has been made as it pertains to the border street which was the biggest issue in the mapping area. We continue to work with our internal resources to make it more manageable. Amy & Kris have been working together to get the fire recommends worked out, especially on the border streets.
- Despite the progress being made we are still not at the point where we can sign off on the implementation, and be turned over to a support customer in the Sungard system. The final payment of \$116,000 is still being withheld because of this.
- A quarterly CAD meeting will be held in April to discuss any outstanding issues. Member agencies are strongly encouraged to report any other issues they are having with the system as soon as possible.
- As requested at the previous Ops Committee meeting, we had the radio consoles templates reprogrammed to include the WEDGE and the OP/RF/FP 800 mhz talk group as an additional back up resource for emergency situations.

Growth Update

On March 3rd, Director Staunton received a request from the Village of Forest Park for a formal proposal for membership. We are waiting for Chi Com to do a site walk to see what kind of technical aspects would be needed in order to give them a defined cost to integrate into the center. Sungard is providing us some data integration costs. State Grant proposals for consolidation are due next week.

- Director Staunton will submit a grant to the state to upgrade the radios tomorrow.
- A new statistic page has been added to the statistical packet "911 call profile", it outlines call answering & response times compared to standards of NENA & NFPA. WSCDC is currently exceeding the standards.
- WSCDC is exploring several options to accommodate future growth.
- New Consolidation laws require that WSCDC submit a consolidation plan regardless to whether we take on another agency or not. WSCDC will have to create a joint ETSB. This means that River Forest & Elmwood Park will have to have their ETSBs dissolved and will be brought in under the joint WSCDC ETSB. As it concerns Park Ridge and Oak Park since their populations are over the 25,000 threshold it would be up to their Village Managers & towns discretion to decide if they would want to dissolve their ETSBs and join WSCDC or put together an intergovernmental agreement and maintain their own.

Additional Comments

- Deputy Chief Pilafas suggested that a transmitter/receiver and antenna be added to the equipment purchase portion of the state grant for the 911 upgrade, since the 22 story high rise under construction in downtown Oak Park is pre-wired for a transmitter/receiver and antenna. Also Oak Park Fire is looking into switching over their dispatching capability to digital. Research has been conducted regarding pricing and compatibility. The system is compatible with our current CAD system. The idea is to utilize some of the ETSB funds before their ETSB is dissolved. WSCDC will incur some of the cost for the head unit to go into the center, however all towns will benefit.
- Chief Fagiano inquired about the pedestrian stop cards. As of today we are still waiting for Sungard. A meeting with them is scheduled for April 14, 2016.
- Deputy Chief O'Shea inquired about the "paging" module (available through Sungard) for unlimited, automatic email and text alerts. The module supports group messaging and can be utilized for situations such as critical emergencies, structure fires, robberies, etc. A quote was given for this module to be switched on for \$10,371 with an annual maintenance fee of \$996. Another module of interest is the "internal affairs" module. The switch on fee for this \$12,000 and \$1,400 for the annual maintenance.
- Out of service alarms- dispatchers have been contacting alarms that have been out of service for several months some since October 2015. As previously agreed upon dispatchers will continue to call for any alarms that are out of service for 2 weeks. Anything beyond that will be passed on to the agency's fire prevention department.
- Deputy Chief Pilafas inquired about bringing alarms directly into the center vs. having ADS as a third party, to increase revenues that can assist in purchasing WSCDC's new equipment needs.

IT Innovations

Kris Cieplinski gave a presentation on programs that he is currently designing.

1. Portals (bike & WSCDC CAD resource)
 - a. Enables officers to do a bike search by serial number, registration or address, that's accessible from the squad car. Information is taken straight from RMS.
 - b. Allows Firehouse to check run numbers & shows cancelled
 - c. A statistical analytic tool to show what the department has been doing for the last 24 hours.
 - d. Can search and run reports using filters such as dates and nature codes.

The new programs were well received.

Adjournment

Motion to adjourn was made by Chief Kaminski, seconded by Chief Fagiano, motion passed. The meeting was adjourned @ 3:10 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Chris Randall". The signature is written in a cursive, flowing style.

Chris Randall
Administrative Assistant