



## West Suburban Consolidated Dispatch Center

400 Park Avenue  
River Forest, IL 60305

Executive Director  
Jferraro@wsdc.org  
708.771.9112 Office  
708.771.9119 Facsimile

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MINUTES  
Operations Committee Meeting  
River Forest Village Hall – Community Room  
August 11, 2014  
9:30 a.m.

Present: Captain Kevin Miller, Elmwood Park Fire Department  
Lieutenant Kevin Flaherty, Elmwood Park Fire Department  
Chief Frank Fagiano, Elmwood Park Police Department  
Deputy Chief Andy Hock, Elmwood Park Police Department  
Chief Jim Eggert, River Forest Fire Department (Substitute Chairman)  
Deputy Chief Bob Nortier, River Forest Fire Department  
Chief Greg Weiss, River Forest Police Department  
Deputy Chief Jim O'Shea, River Forest Police Department  
Chief Tom Ebsen, Oak Park Fire Department  
Deputy Chief Ken Klemm, Oak Park Fire Department  
Chief Rick Tanksley, Oak Park Police Department  
Chief Frank Kaminski, Park Ridge Police Department

WSCDC: John Ferraro, Executive Director

Absent: Chief Michael Ventura, Elmwood Park Fire Department

### **Call to Order**

Chief Eggert called this meeting to order at 9:33am.

### **Approval of January 28, 2014 Minutes**

There was a motion made by Chief Kaminski to approve the minutes from the June 9, 2014, Operations Committee meeting and the motion was seconded by Chief Ebsen. The motion passed unanimously by voice vote.

### **Executive Director's Report**

Mr. Ferraro reviewed his and Deputy Director Kosinsky's reports, which were submitted in the packet.

He advised that WSCDC is up to full staff with one Telecommunicator in training.

He reviewed the work of adding Park Ridge Police to the center and indicated they were on schedule to cutover on November 5, 2014.

He spoke about some of the items on today's agenda, which are covered in these minutes.

### **Radio Update**

Mr. Ferraro advised that the police/fire receiver site equipment was successfully moved from Prairie Title to Cameo Towers. This move was approved by the Operations Committee and Board of Directors in previous months. The belief is that it will increase radio quality for the Oak Park/River Forest police main, and the Elmwood Park/Oak Park/River Forest fire channel. Since the move, there have been some circuit issues. Ferraro advised he is staying on top of Call One/AT&T, as well as Chicago Communications to resolve the issues.

### **CAD Update**

Mr. Ferraro advised that he is in ongoing negotiations with SunGard regarding the agreed upon upgrade to OSSI. There were some major differences from the original quote, but he is working through the issues and has a conference call later in the week to go over the quote in detail. The hope is to sign the contract before the end of September, so that the implementation process can begin. Since the SunGard solution does not provide a fire records module, a demonstration was planned with Firehouse for after today's meeting.

### **WSCDC FY2015 Draft Budget**

Mr. Ferraro presented the budget to the committee. He went over his budget summary, including projections for the rest of FY2014. He indicated the increase to the FY2015 budget was 3.39%, but showed significant savings for the existing WSCDC communities due to Park Ridge joining the center.

He also showed a plan for a reserve fund and the ten-year capital plan.

Chief Ebsen made a motion to recommend the FY2015 budget to the Board of Directors, and Chief Tanksley seconded the motion. The motion passed unanimously by voice vote.

### **IT Audit/RFP**

Mr. Ferraro indicated that he contracted with Prescient Solutions to conduct an IT audit with the approval of the Board of Directors. He advised that issues were found. With the support of current

IT staff from Oak Park, he is recommending that WSCDC release an RFP for full-time IT support. He has completed the RFP, and he will release it later this week.

### **Fire Toning**

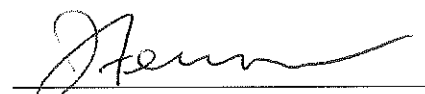
Oak Park discussed a new notification program that they implemented called eDispatch. It works by linking a computer and scanner together. When a call is toned, depending on the tones, certain smart phones receive a phone call with the audio of the dispatch or a text message. In order for this to work best, Oak Park is asking for a third tone, or to change the way the existing tones work. Ferraro advised that WSCDC would like to keep things standardized, and this would represent a change. Oak Park understood. Ferraro will check to see if an extra tone can be added, and the other fire departments will investigate if this is something that could work for them as well.

### **Adjournment**

Chief Kaminski made a motion to adjourn the meeting, and the motion was seconded by Chief Eggert. The motion passed unanimously by voice vote, and the meeting was adjourned at 10:20am.

After the meeting, fire personnel remained in the room for a Firehouse webinar. After the webinar, it was decided to pursue Firehouse further as a possible records solution for WSCDC member fire departments.

Submitted by:

A handwritten signature in black ink, appearing to read "J. Ferraro", written over a horizontal line.

John Ferraro, Executive Director