



West Suburban Consolidated Dispatch Center

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Operations Committee Meeting

River Forest Village Hall Community Room

August 26, 2015 at 2:00 pm

MEETING NOTES

Members Present: Elmwood Park Police Chief Frank Fagiano, Elmwood Park Fire Chief Kevin Miller, Oak Park Police Deputy Chief Anthony Ambrose, Oak Park Police Deputy Chief Frank Limon, Oak Park Fire Chief Tom Ebsen, Oak Park Fire Deputy Chief Pete Pilafas, Park Ridge Police Chief Frank Kaminski, Park Ridge Police Chief Lou Jogmen, River Forest Police Chief Greg Weiss, River Forest Police Deputy Chief Jim O'Shea, River Forest Fire Chief Jim Eggert

WSCDC: Executive Director John Ferraro, Deputy Director Amy Kosinsky, Administrative Assistant Chris Randall

Call to Order

Chief Fagiano called the meeting to order at 2:04 pm

Approval of Minutes from June 30, 2015 meeting

Motion to approve by Deputy Chief Ambrose, seconded by Chief Ebsen, motion passed.

Executive Director's Report

Executive Director Ferraro reported....

Several applications have been received for the Executive Director position. They will begin the interviewing process very soon. The initial interview panel will consist of Executive Director John Ferraro, Deputy Director Amy Kosinsky, and Village Administrator Eric Palm. The final interview will consist of the entire board. Any Chiefs that are interested are more than welcome and encouraged to take part. After the interviews the final selections will be asked to do a writing assignment (budget related), be given a background check and undergo psychological & medical assessments.

Radio

- Chi- Com did level testing due to River Forest Police experiencing radio issues.
- The new building being constructed on Lake & Forest set to be 20 floor high is already prepped to be a radio site (Oak Park Fire's Deputy Chief Pilafas suggestion).

911 Update

The new .87 wireless surcharge (previously .75) incentivizes consolidation. WSCDC is primed to take on another community. Possible backup centers were discussed.

New CAD Project Update

- The roll out date for New CAD is scheduled for the week of September 21, 2015.
- Train the trainer is actively working.
- WSCDC telecommunicators are practicing regularly on the New CAD system.
- Licensing concerns were addressed.
- Amy has been working out the dates for RMS, Pin mapping and RMS reporting.
- Jacob Gloodt & Kris Cieplinski have tested the system programming on the fire side.
- Jacob is discussing the interface issue with Firehouse based on mutual aid with Sungard.
- Police side programming finished.
- Chief Weiss expressed the need for training for the arrest module. WebEx training will be looked into.
- Several Committee Members voiced the necessity of the racial profiling module not included in the current package. Further discussion of funding the \$20,000 module ensued.
- Deputy Chief Pete Pilafas brought up the FTP & cloud based issues that they are working to resolve.

WSCDC FY2016 Budget (Draft)

- Salaries for union employees included increase
- There will be a 37% decrease in overtime (currently CAD related)
- Projected 19% increase in health insurance
- Additional 911 telephone system/position needed (\$32,000)
- The 2016 budget reflects an overall 4.71% increase over the previous year
- The 2015 budget year projects a \$91,000 deficit reason:

*Samantha Bardgett issue (reimbursed \$46,000 from insurance)

*Annette Volpe matter (33,000 reimbursed from the communities)

*Legal fees involved in resolving both situations

*Telecommunicator's bonus \$15,000

- Outside of those unforeseen cost the actual deficit was \$12,000
- \$30,000 in the bank & \$50,000 reserve fund if approved by the board
- Allocations and formulas for doing so were discussed

Approval of WSCDC FY2016 Budget Draft

Motion to approve with using the same allocations from 2015 funding formula by Deputy Chief Frank Kaminski, seconded by Deputy Chief Ambrose, motion passed.

Adjournment

Chief Frank Kaminski made a motion to adjourn. Deputy Chief Ambrose seconded that motion.
Motion passed.
The meeting was adjourned @ 3:10 pm.

The next Operations Committee Meeting will be held in October.

Respectfully Submitted,

Chris Randall
Administrative Assistant